



Common Council Meeting Minutes  
Tuesday, December 6, 2022, at 6:30 p.m.  
Chilton City Hall – Lower Level  
42 School St., Chilton, WI 53014

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that much of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held at the Chilton City Hall was called to order at 6:30 p.m. by Mayor Tom Reinl.

**ROLL CALL:**

Council members Peggy Loose, Ron Gruett, Robbie Seipel, Rick Jaeckels, and Kathy Schmitzer, were present at roll call. Jon Kragh and Joe Schoenborn were absent. Other city officials present were Mayor Tom Reinl, City Administrator David DeTroye, Chief of Police Craig Plehn, DPW Chris Marx, Assistant Fire Chief Nathan Schneider, and Attorney Derek McDermott. Fire Chief Ben Schoenborn joined the meeting remotely. Also in attendance was Betty Schilling, Greg Kubichka, Terrell Pollard, and Brian Rusch. Those in attendance recited the Pledge of Allegiance.

**AGENDA:** Motion by Schmitzer seconded by Loose and carried by unanimous voice vote to approve the Common Council Agenda for December 6, 2022, as presented.

**REPORT OF OFFICERS:**

**MAYOR – Tom Reinl –**

- Mayor Reinl reviewed State statute 66.0505 which details council member pay. The approved meeting pay raises will be come effective in April of 2023 and 2024 after alderpersons have been re-elected to their positions or new members are appointed.
- Mayor Reinl made mention of a voucher that was approved in advance of council approval for installation of gas and electric services for Chillington Meadows sub-division.
- Mayor Reinl made mention that Karen Gries was appointed as the Captain of the EMS crew.

**CITY ADMINISTRATOR - David DeTroye –**

- Thunderbird Motel has been purchased by Marko Sosa (Scoops) for a 2023 redevelopment project. City is currently working with Jon Bartz on a WEDC Community Development Investment Grant on his behalf. Sosa also has taken out a wrecking permit for demolition.
- City has been reimbursed \$64,000 to date for two lots that have been purchased in Chillington Meadows Subdivision.
- All four council members who are up for election (Seipel, Schoenborn, Jaeckels, Gruett) have taken out papers for re-election to the office of common council.
- Deputy Clerk Lisa Meyer will be out of office December 8 – 19 for a medical procedure.

**DIRECTOR OF PUBLIC WORKS – Chris Marx – No Report**

- Fall biosolid application at WWTP is complete. Storage tank was completely emptied and cleaned. Pump maintenance also performed at that time.
- Roof and hatch replacement at Wellhouse #7 completed.
- Bessy Lane water and sewer main additions have been completed and tested.
- Chillington Meadows water and sewer main additions have also been completed and tested.
- Both utility extensions have passed testing and are active in the system.
- Chillington Meadows street construction has begun, with road base being constructed on Evergreen Street. Fairview Street to follow. House construction on lots 8 and 9 scheduled in near future.
- Work for the season has been completed on Irish Road and Geiser Way.
- South Madison St. utility reconstruction is underway and on schedule. Project completion anticipated by December 21.
- DPW Marx also updated the council on the plow truck that is on order. Chassis is expected in January with the remainder of the truck to be built and be ready for plowing by the end of 2023.

**CHIEF OF POLICE – Craig Plehn –**

- Department received our backordered body cameras. We are just waiting for Baycom to sync them to our system.
- I happy to announce that we had no major incidents during the Christmas Parade. We will continue to make that event as safe as possible.
- We have our annual Shop w a Cop event this Saturday.
- We have just completed a complete audit of our evidence room. This needs to be done for accreditation.
- This Thursday December 8<sup>th</sup> is our last day for our local food drive and our blue Christmas nursing home drive. All non-perishable food items will be donated to local families and all items for the blue Christmas will be donated to Libby house.
- I Met with the new owner of the Thunderbird on how to evict current residents. Advised him about ways to legally evict tenants. The Thunderbird has been sold and is currently being cleaned out by the new owners.
- I just swore in our new part timer Robert Baldwin. He will be starting his FTO today.

**Minutes:** Motion by Loose, seconded by Gruett and carried by unanimous voice vote to approve the minutes of the council meeting held on November 29, 2022.

**Operator Licenses –** Motion by Loose, seconded by Jaeckels and carried by unanimous voice vote to approve an operator permits for Alexis Schwobe, Bobbie-Jo Ruelle, and Kyle Propson as approved by the police department.

**November Financial Statement –** Mayor Reinl commented on payouts occurring within TID # 6, and from the Water and Sewer Departments for costs within the Chilington Meadows project. Motion by Jaeckels, seconded by Seipel and carried by unanimous voice vote to approve the November financial statement as presented.

**Payment of Bills:** Motion by Schmitzer, seconded by Jaeckels to pay all bills.

Roll Call Vote: Jaeckels, Loose, Seipel, Gruett, and Schmitzer all cast Aye votes. 5 – 0 motion carried.

**Audience Participation:** None

**New Business:**

1. Chilton Fire Department Cadet Program – A brief overview of the program was delivered by firefighters Terrell Pollard and Brian Rusch. The two operators view this program as an opportunity to build a relation with students in the high school. They are hoping for potentially 6-10 candidates to apply for the program. The department has many operators that are close to retirement, and recruitment tactics have been a discussion topic within fire department meetings. The program was reviewed by the City Administrator, Attorney, and was also given approval by the city insurance agency. The recruits would act as volunteers in their role with the department and are to receive no pay or compensation. Any gear or materials needed for the cadets would be taken from used materials. Mayor Reinl commented that this is an excellent program and opportunity for the city. Motion by Loose, seconded by Gruett, and

carried by unanimous voice vote to approve the formation of the Chilton Fire Department Cadet Program.

2. Resolution # 1898 – WEDC Vibrant Spaces Grant – Official city resolution needed for application to the WEDC grant for Klinkner Park. Motion by Loose, seconded by Schmitzer to approve Resolution # 1898 and waive the reading. Roll Call vote – Loose, Schmitzer, Jaeckels, Seipel, and Gruett all cast aye votes. 5 -0 motion carries.
3. State/Municipal Financial Agreement for State-Let Highway Project – Agreement between the City of Chilton and the State of Wisconsin regarding costs associated with the construction of a round-a-bout at the Irish Road and Highway 151 Intersection as proposed for 2028. The city would assume 2.5% of the project cost totaling \$5,416.50. This cost would be a significant cost savings for the city. Money has already been borrowed within TID # 6 for the project. Motion by Schmitzer, seconded by Jaeckels to approve the State/Municipal Financial Agreement for a State-Let Highway Project. Roll Call vote – Loose, Schmitzer, Jaeckels, Seipel, and Gruett all cast aye votes. 5 -0 motion carries.

**Committee Report – Committee of the Whole –**

1. Fire Department Chassis & Tanker Purchase – Motion by Loose, seconded by Jaeckels to approve the purchase of the All-Poly Series 3000 Gallon Tanker and Freightliner M2-112 Tandem Axle Chassis from Midwest Fire for the estimated cost of \$324,627.00. Roll Call vote – Loose, Schmitzer, Jaeckels, Seipel, and Gruett all cast aye votes. 5 -0 motion carries.
2. Fire Station Bid Tab Approval - Motion by Schmitzer, seconded by Gruett to approve the bid in the amount of \$2,703,878.00 from Bayland Buildings, Inc. for the construction of the new Fire Station Building. Roll Call vote – Loose, Schmitzer, Jaeckels, Seipel, and Gruett all cast aye votes. 5 -0 motion carries.

**Communication:**

1. November Building Permit Summary was distributed.
2. Notice of Spring Elections was distributed.
3. Tree City USA Budget Worksheet was distributed as a reference for council members.

**Adjournment:** Motion by Loose seconded by Seipel to adjourn at 7:04 pm.  
Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:  
David DeTroye  
City Administrator/Clerk/Treasurer